



## Application Procedure

### Application Form

- The deadline for receipt of application forms by the Study Abroad Adviser at Anglia Ruskin University is:
  - 1) For the full year or Semester 1 only (September until January Semester) of the academic year 2012/13: **31 May 2013**  
or
  - 2) Semester 2 only (January until July Semester): **31 October 2013**

This deadline will be strictly adhered to so that you can receive information in good time.

***If you apply late, it may cause you considerable inconvenience and you will have difficulty obtaining accommodation in Cambridge and Chelmsford.***

- **ERASMUS** – students can apply for the ERASMUS Exchange Programme if they study at partner institutions which have bilateral agreements with Anglia Ruskin University covering the academic year 2013/14. Only these students can undertake study abroad as part of the ERASMUS agreed student flows. All other students are eligible to participate in the Visiting Study Abroad Programme. Please visit: <http://www.anglia.ac.uk/eu/studyabroad>
- The application form must be fully completed, clearly and in black ink and must be countersigned by the tutor responsible for approving the programme of study at the partner institution responsible for the link with Anglia Ruskin University. Students must include a transcript of results, evaluation of English language assessment, a learning agreement and a copy of the passport with the application.  
***Only use forms with the words 'Academic Year 2013/14' as our application forms do change each year.***

### Tuition Fees for 2013-14 (for Visiting Study Abroad Students only)

- **One Semester Fees (EU Students): £4150**
- **Full Year Fees (EU Students): £8300**
- **One Semester Fees (International Students): £4900**
- **Full Year Fees (International Students): £9800**

### Scholarships

#### One Semester Non-EU Visiting Study Abroad students:

A scholarship of £250 is available to all Non-EU Visiting Study Abroad students who have accepted a place at Anglia Ruskin University for One Semester.

#### Full Year Non-EU Visiting Study Abroad students:

The £500 International Merit scholarship scheme is available to all Non-EU Visiting Study Abroad students who have accepted a place at Anglia Ruskin University for One Year. The scholarship will be based on the level of academic merit and level of English competence at your home University. Please speak to the Study Abroad Adviser for further information.

### Learning Agreement and Module Choice

- Please see detailed instructions attached to the learning agreement form.

## English Language Competence

- **Non-native speakers of English only** – a transcript showing marks obtained at the sending institution and evidence of English Language competence must accompany the application form. This evidence may be a letter from the student's English Language teacher confirming that the student has attained the appropriate level of English language to study through a medium of English, or a completed Evaluation of English Language Competence form. See attached Evaluation of English Language Competence form which is available for students studying at a partner institution in the EU. Please note that the form can only be completed by an English teacher NOT a student!  
***The level of English for a student is very important, as we want students to get the most out of the studies in the UK.***

## Applications can be sent to:

- Salvatore Genovesi  
Helmore 122  
International Office  
Anglia Ruskin University  
East Road  
Cambridge  
CB1 1PT

Fax: 0044 1223 417720

Email: [salvatore.genovesi@anglia.ac.uk](mailto:salvatore.genovesi@anglia.ac.uk)

## Processing the Application and Confirmation of Offer

- Once **all** the application documents and the Learning Agreement have been received and processed by the Study Abroad Adviser, a decision regarding admission will be made by the departmental co-ordinator at Anglia Ruskin University responsible for the visiting student programme. The evaluation process will be based on the prior learning of students and module availability at Anglia Ruskin University. All students who are accepted on the programme will be sent an offer letter by email with an Information Package containing a Welcome Guide for International Students.
- After receiving the **Reply to Offer** form from students, we will send some further arrival information with details of the Orientation Programme to the students email address, approximately one month prior to arrival.

## Accommodation

Please note that one semester accommodation at Anglia Ruskin University is in very short supply and not all students can be housed in University-managed accommodation. **Please Note that students can only apply for accommodation once they have firmly accepted our offer of a place on the course.**

- **ACCOMMODATION FOR CHELMSFORD CAMPUS STUDENTS:**

Students applying to the Chelmsford Campus can apply online for on campus student accommodation (Chelmsford Student Village). Therefore, it is essential to apply early, as applicants for housing are treated on a 'first come, first served' basis. More details can be accessed at:

[http://www.anglia.ac.uk/ruskin/en/home/central/estates\\_facilities/accommodation/New\\_and\\_prospective\\_students/Chelmsford\\_Student\\_Village.html](http://www.anglia.ac.uk/ruskin/en/home/central/estates_facilities/accommodation/New_and_prospective_students/Chelmsford_Student_Village.html) (Chelmsford Campus).

The other option for Chelmsford Campus students is private housing. The University Accommodation Services staff will assist students in finding suitable private-sector accommodation for their duration of their stay and further details are found at:

[http://www.anglia.ac.uk/ruskin/en/home/central/estates\\_facilities/accommodation/Private\\_sector\\_house\\_hunting.html](http://www.anglia.ac.uk/ruskin/en/home/central/estates_facilities/accommodation/Private_sector_house_hunting.html)

Please contact our Accommodation Office in Cambridge for further information:  
[essexaccom@anglia.ac.uk](mailto:essexaccom@anglia.ac.uk)

- **ACCOMMODATION FOR CAMBRIDGE CAMPUS STUDENTS:**

**Due to a shortage of University Managed accommodation at our Cambridge campus, University student accommodation is very limited and only available in the Autumn semester.**

For students applying for the **Autumn semester (September until January) ONLY**, there is a very limited amount of University Managed Accommodation (both University Managed housing and the YMCA). Therefore, it is essential to apply early, as applicants for housing are treated on a 'first come, first served' basis. **Please note that students can apply for accommodation once they have firmly accepted our offer of a place.** You can find further details of how to apply for this at:

[http://www.anglia.ac.uk/ruskin/en/home/central/estates\\_facilities/accommodation/New\\_and\\_prospective\\_students/cambridge\\_halls\\_and.html](http://www.anglia.ac.uk/ruskin/en/home/central/estates_facilities/accommodation/New_and_prospective_students/cambridge_halls_and.html) (Cambridge Campus)

The alternative option for the Autumn semester students and for those applying for the Spring Semester (January until June) is private accommodation. The University Accommodation Services staff will assist students in finding suitable private-sector accommodation for their duration of their stay and further details are found at:

[http://www.anglia.ac.uk/ruskin/en/home/central/estates\\_facilities/accommodation/Private\\_sector\\_house\\_hunting.html](http://www.anglia.ac.uk/ruskin/en/home/central/estates_facilities/accommodation/Private_sector_house_hunting.html)

Please contact our Accommodation Office in Cambridge for further information:  
[cambaccom@anglia.ac.uk](mailto:cambaccom@anglia.ac.uk)

## **Final Note**

**PLEASE NOTE** that the University regulations do not permit students to start their programme of study after the second week of teaching, i.e. students who are delayed must register and commence attendance on or **before 13 October 2013** (or **14 February 2013** for students starting in Semester 2 (Spring Semester)). Any students who are likely to be delayed should inform us by contacting the Study Abroad Adviser at [studyabroad@anglia.ac.uk](mailto:studyabroad@anglia.ac.uk)